

**MANVILLE BOARD OF EDUCATION  
MANVILLE, NEW JERSEY**

**MINUTES – SPECIAL MEETING**

August 14, 2019 – 6:30 PM – MHS Cafeteria "B"

A meeting of the Board of Education will be held this day in the MHS Cafeteria "B". The order of business and agenda for the meeting are:

**I. CALL TO ORDER** – Board of Education President Heidi Zangara called the meeting to order at 6:30 PM.

**II. OPEN PUBLIC MEETING STATEMENT** – Ms. Zangara

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on August 7, 2019, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

**III. ROLL CALL**

**Present:** Branden Agans, Jennifer Esposito, Kelly Harabin, Sharon Liszczak, Jeanne Lombardino, Sharon Lukac, Ned Panfile, Louis Petzinger, Heidi Zangara

**Also Present:** Robert Beers, Superintendent; Allison Bogart, School Business Administrator/Board Secretary; Jamil Maroun, Assistant Superintendent

**Absent:** None

At 6:31PM Mrs. Zangara made motion to enter into Closed Session. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote.

**V. CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 6:50PM Mrs. Zangara made motion to end Closed Session. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

A brief recess was held and the meeting went back into Public Session at 7:00PM by Mrs. Zangara.

**IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT**

*We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.*

**VI. SUPERINTENDENT'S REPORT & PRESENTATIONS – Mr. Robert Beers**

- No report this meeting

**VII. COMMITTEE REPORTS:**

**A. Policy Committee:** *Sharon Liszczak, Chairperson*

- No report this meeting

**B. Curriculum and Instruction Committee (Student Activities):** *Ned Panfile, Chairperson*

- No report this meeting

**C. Negotiations Committee:** *Heidi Zangara, Chairperson*

- No report this meeting

**D. Personnel**

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

Mrs. Zangara moved items D-1 through D-4 as follows:

**D-1 RESOLVED**, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

Name	Position	Action	Effective Date
Steven Osvold	Special Education Instructional Assistant, P-T ABIS	Resignation	June 30, 2019

**D-2 RESOLVED**, the Board of Education approves the Job Description for the following position:

- District Security Officer

**D-3 RESOLVED**, the Board of Education employs the following person in the position and with terms as stated pending satisfactory completion of employment requirements:

Name	Position	Certificate	Compensation	Effective Dates
Sharon Schwar	Special Education Instructional Assistant, Part-Time	CEAS Elementary School Teacher	Special Education Instructional Asst, Part-Time – Step 1 \$24.46 Per Hour	2019-2020 School Year
Daniela DiGena	Math Teacher Manville High School	CE Teacher of Math	BA, Step 5 \$54,865	2019-2020 School Year
Aldo Russo	Principal Weston School	Standard Principal	\$120,000, pro-rated	On or about October 13, 2019 – June 30, 2020

Michael Voorhees	District Security Officer	N/A	\$50,000	2019-2020 School Year
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**D-4** RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

Name	Position	Compensation	Effective Dates
Jamil Maroun	Interim Principal Weston School	N/A	August 15, 2019 – October 14, 2019

The motion was seconded by Mrs. Liszczak and approved by roll call vote as follows:

**AYES:** Mr. Agans, Mrs. Esposito, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

**E. Finance and Facilities Committee:** *Kelly Harabin, Chairperson*

- No report this meeting

Mrs. Zangara moved Item E-1 as follows:

**E-1 AWARD OF BID FOR MAINTENANCE BUILDING AT ALEXANDER BATHCO INTERMEDIATE SCHOOL - DRG#1919 NJDOE #3000-065-19-4000**

WHEREAS, the Board of Education advertised for bids for a Maintenance Building at Alexander Batcho Intermediate School; and  
WHEREAS, on August 8, 2019 bids were opened and read aloud in the Library at Manville High School with the following results:

BIDDERS	BASE BID	TOTAL BID
Venus Tile & Marble	\$219,000.00	\$219,000.00
DeSapio Construction, Inc.	\$248,800.00	\$248,800.00
EMY Solutions LLC	\$249,000.00	\$249,000.00

WHEREAS, David Rubin, Manville Board of Education Board Attorney, has analyzed the bids, determined that all are in compliance with the specification, and recommended the award to the company with the lowest responsible bid, now, therefore, be it

RESOLVED, the Board of Education awards the Maintenance Building at Alexander Batcho Intermediate School to the lowest responsible bidder, Venus Tile & Marble. 1083 Route 12, Frenchtown, NJ 08825.

The motion was seconded by Mr. Petzinger and approved by roll call vote as follows:

**AYES:** Mr. Agans, Mrs. Esposito, Mrs. Harabin, Mrs. Liszczak, Mrs. Lombardino, Mrs. Lukac, Mr. Panfile, Mr. Petzinger and Mrs. Zangara

**F. Communications/Public Relations Committee:** *Jeanne Lombardino, Chairperson*

- No report this meeting

**VIII. OLD BUSINESS/NEW BUSINESS**

**Old Business:** Mrs. Zangara reminded the Board that she is still working on scheduling the Board Evaluation. She will hopefully have that information for our next meeting on August 27<sup>th</sup>.

**New Business:**

Mrs. Zangara again welcomed our newest staff members and thanked everyone for coming out tonight.

Mrs. Zangara asked that we change the meeting start time from 7:00Pm to 7:30PM to accommodate a schedule conflict through the December meeting. The Board was in agreement and Ms. Bogart will advertise the time changes accordingly.

Mr. Beers also thanked the Board for making this special meeting work and welcomed the new staff members.

At 7:06PM Mrs. Zangara moved that the meeting be opened to the public. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote. Mrs. Zangara invited questions and comments from the public.

**IX. PUBLIC COMMENT** – Ms. Zangara will invite questions and comments from the public.

No questions or comments from the public.

At 7:06PM Mrs. Zangar moved to close the public session. The motion was seconded by Mrs. Esposito and approved by unanimous voice vote.

The Board did not go into closed session.

**X. CLOSED SESSION** (If necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 4) *a matter rendered confidential by federal or state law*
- 5) *a matter in which release of information would impair the right to receive government funds*
- 6) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 7) *a collective bargaining agreement and/or negotiations related to it*
- 8) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 9) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 10) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 11) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 12) *deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**XI.      ADJOURNMENT**

**At 7:07Pm Mrs. Zangara made a motion to adjourn the meeting. The motion was seconded by Mrs. Esposito and approved by unanimous voice vote.**

**Respectfully Submitted,**

  
**Allison Bogart**  
**Board Secretary**